



Inbound Order Processing

Eliminate Manual Order Entry. Accelerate Fulfilment.

Transform customer purchase orders from PDF email attachments into validated, system-ready sales orders in minutes, not hours.

x
Processing delays

x
Data entry errors

x
Warehouse bottlenecks

x
Missed courier cut-offs

THE PROCESS

01

Customer Sends Purchase Order

Customer emails their PO (PDF) to your sales inbox. The email is automatically forwarded to Acume for processing.

02

AI Line-Level Extraction

Acume extracts structured data from every order line:

- Seller ID (your product code)
- Buyer ID (customer reference)
- Description, quantity, and price
- Multi-page PO handling

03

Intelligent Validation Screen

Your team reviews extracted data alongside the original order image:

- Line data and original PO side-by-side
- Spot pricing or quantity anomalies
- Cross-check descriptions and buyer refs

04

Sales Order Creation

Once validated, the sales order is created in your accounting system using existing customer price books:

- Prices matched to your price book
- Warehouse team notified immediately
- Full audit trail from PO to order

Why Extract Full Line Detail?

Instead of just pushing item codes and quantities, Acume provides full contextual visibility. Review becomes faster and more reliable than manually reading PDFs.

- Validate order accuracy instantly
- Spot pricing or quantity anomalies
- Cross-check descriptions
- Confirm buyer references

KEY FEATURES

- AI contextual line-level extraction
- Multi-page PO handling
- Side-by-side document validation
- Accounting system integration
- Uses existing customer price books
- Exception handling and duplicate detection
- Full audit trail

Every extraction, validation, and approval logged. Full audit trail maintained.

KEY METRICS

95%

of manual data entry eliminated

Minutes

from inbox to system, not hours

IDEAL FOR

Industry

Wholesale distributors.
Manufacturers. Multi-entity trading groups. High-volume product suppliers.

Especially where

50+ inbound orders per week. Multi-line complex order documents. Warehouse cut-off pressure. Manual entry bottlenecks.

ABOUT ACUME

Streamline Business Group

Financial operations solutions since 2004 across Australasia and the Pacific.

BUSINESS IMPACT

Faster Order Processing

- Up to 95% of manual data entry eliminated
- Orders move from inbox to system in minutes, not hours
- Warehouse teams start picking earlier

Operational flow improves across the full order lifecycle.

Increased Accuracy

- Dual-layer approach: automated extraction + human validation
- Reduces miskeyed quantities, incorrect item codes, and pricing errors
- Fewer customer disputes

Improved Warehouse Performance

- Earlier pick start times
- Faster packing completion
- Consistent courier cut-off performance
- Greater same-day dispatch capability

Better Use of Staff Time

- Admin teams shift from typing to value-added work
- Managing exceptions and supporting customers
- Coordinating fulfilment and improving service levels

*Acume extends automation beyond Accounts Payable, bringing **structured workflow, control, and accuracy** to inbound order processing. If your team is still manually entering customer purchase orders, this is a high-impact automation opportunity.*

See it in action.

We'll walk you through the full order capture workflow, from customer PO to sales order, using your own data and processes.



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Faster orders. Higher accuracy. Better warehouse performance.

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